

2014 **Tax Organizer**

Tax Payer Information			Preferred Name	
Last	First		MI	SSN
Date of Birth	Occupation		email	
Cell #	Home #		Work #	
Address				Apt no
City	State	Zip		
Spouse Information			Preferred Name	
Last	First		MI	SSN
Date of Birth	Occupation		email	
Cell #	Home #		Work #	

Dependents

Name (First, MI, Last)	Date of Birth	SSN	Relationship	Day Care Y/N
Name of Child Care Provider	SSN/EIN			

Address

Documents Needed

Itemized Deductions W-2 Wage income Medical expenses* W-2G Gambling winnings State taxes paid □ 1099-INT Interest income Real estate taxes -DIV **Dividend** income Personal property taxes (auto) Sale of stocks (will need cost basis if not provided) 1098 mortgage interest -B -MISC Self-employment and miscellaneous income Gifs to charity П Retirement distributions (pensions, IRAs, 401k, etc.) Employee expenses** -R -SSA Social Security benefits -SA Distributions from health savings account (HSA) *subject to 7.5% or 10% of AGI Unemployment and other government payments -G **subject to 2% of AGI -C Cancellation of debt -A Sale of home 1098-T Student tuition (cost of books, supplies, and student fees may also apply) -E Student loan interest **Other Information**

Photo identification Copy of previous year's tax returns Previous year's property tax refund Alimony, jury duty, or workers compensation Unreported tips or other income Moving expenses Bank routing and account number for direct deposit

Rental income and expenses Self-employment income Auto expenses Home office deduction expenses Estimated tax payments